



Lessard-Sams Outdoor Heritage Council

FY14 Call for Funding Request

April 6, 2012

The Lessard-Sams Outdoor Heritage Council (L-SOHC) is charged with making annual recommendations to the Minnesota Legislature on appropriations from the Outdoor Heritage Fund (OHF). Through this Call for Funding Requests, the Council is seeking ideas on what to recommend for funding. This request is open to all who want to apply. Successful applicants will:

1. Read and understand L-SOHC's vision for each L-SOHC Section and the Council's priority actions contained in this Call for Funding Requests;
2. Develop a request addressing those priorities;
3. Complete the documents attached to the web form found at <http://www.lsohc.leg.mn/FY2013/index.html> by **4 p.m., Central Standard Time, Friday, June 29, 2012**. A confirmation e-mail will be sent within 48 hours of the closing time;
4. Be available for a formal presentation/hearing and answer questions based on accurate completion of the details you provide;
5. Be recommended for funding by the Council; and
6. Be appropriated funds in the 2013 Minnesota Legislative Session for fiscal year 2014 (July 1, 2013 – June 30, 2014).

"The mission of the Outdoor Heritage Fund, as specified in the state Constitution, is to protect, restore, and enhance wetlands, prairies, forests and habitat for fish, game and wildlife."

The L-SOHC will only consider funding requests that are:

- consistent with the Minnesota Constitution and state law;
- supported by the Legislature, the Governor and the public;
- sure to attain the immediate objectives of the strategic framework and plan for the Outdoor Heritage Fund; and
- priority actions identified by the Council.

The Council is currently **estimating \$96 million will be available for appropriations** from the Outdoor Heritage Fund (OHF) for expenditure in fiscal year 2014 (July 1, 2013-June 30, 2014). This estimate will be revised in November, 2012.

Schedule for 2012

** Project managers are asked to attend to provide information*

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| April 6 | Call for Funding Request issued |
| June 29 | Deadline: Call for Requests responses submission deadline |
| August 1 | Council Meeting: review member ranking and select requests for hearing |
| September 6 & 7* | Council Meeting: proposal presentations |
| September 13 & 14* | Council Meeting: possible additional proposal presentations date held |
| September 21* | Council Meeting: allocation selection meeting |
| November 13* | Council Meeting: review draft accomplishment plans/preliminary analysis |
| December 11* | Council Meeting: review appropriation language / final analysis / final bill approval |

Guiding Principles for Outdoor Heritage Fund Recommendation Process

This request for proposals will:

1. Be transparent, understandable, and accessible by the public for input and review;
2. Protect and advance the public interest;
3. Support programs that are grounded in science and reflect “best practices” for resource management;
4. Take into account existing conservation delivery systems;
5. Encourage efficient and effective conservation solutions; and
6. Attempt to ensure conservation benefits are broadly distributed across the L-SOHC Sections

Minimum Screening Criteria

Applicants must:

1. Have a record of successful management and implementation of project/program(s) similar in scale, scope, and complexity to the project/program(s) being requested;
2. Have demonstrated the ability to identify and establish the financial and managerial controls needed to successfully and fully implement the proposed project/program; and
3. Have an up-to-date external financial audit or its equivalent with no serious negative findings.

Proposal Requirements

The L-SOHC will only consider funding requests that:

1. Are consistent with the uses of the OHF as specified in Article XI of the Minnesota Constitution and Minnesota Statutes and Laws, including restrictions on acquisition of lands in the public domain, as required in Minnesota Statutes.
2. Have a process for ensuring transparency and access to information about the project/program in all stages of project/program implementation.
3. Demonstrate significant and enduring resource and/or habitat outcomes.
4. Clearly identify performance measures, and a plan for measuring, evaluating and publicly reporting these outcomes over time.
5. Reflect the best available science regarding resource and/or habitat enhancement, restoration, and protection.
6. Are for a minimum of \$400,000.
7. Seek funding only to supplement (not replace) customary or usual funding sources.
8. Identify funding necessary to fully implement the project/program(s), and have a plan to sustain the resource and/or habitat outcomes specified, including a plan to finance the necessary activities.
9. Limit the state's exposure for additional funding for the project.
10. Where possible and appropriate, use native plant material.
11. Restore or enhance resources only on property under permanent protection of public fee ownership or conservation easement. This includes tribal lands under federal trust arrangements.
12. Acquisitions through easement must be permanent.
13. Agree to not transfer the public interest in OHF fee and/or easement protected land without written approval.
14. Ensure that land acquired in fee with money from the OHF is open to the public taking of fish and game during the open season unless otherwise provided by law.
15. Commit to replace OHF protected resources converted to a use other than that intended in the OHF appropriation with land of at least equal market value that is in a reasonably equivalent location and reasonably equivalent useful conservation purpose.
16. Are associated with established land acquisition programs, if the request is to acquire fee simple title or a permanent conservation easement of real property.
17. Are associated with established land acquisition programs that use explicit criteria for evaluating the parcel's habitat potential, if the request is to acquire an interest in real property.
18. Commit to erect and maintain signage, as outlined in Minnesota Statutes, crediting the OHF with support for protected, restored, or improved resources.
19. Commit to communication standards in Council plan.
20. Proposal must show, if applicable, the easement costs as a percentage of fee acquisition costs for each parcel.

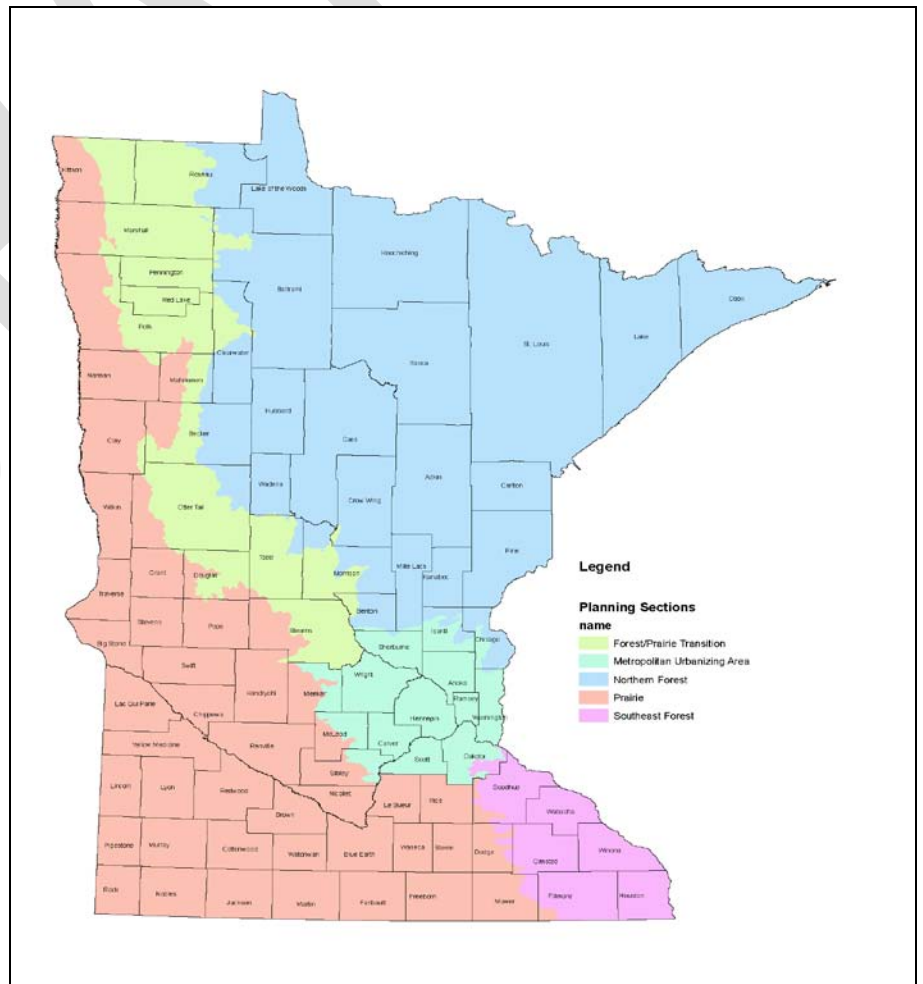
Statewide Priority Criteria

1. Are ongoing, successful, transparent and accountable programs addressing actions and targets of one or more of the ecological sections.
2. Produce multiple enduring conservation benefits.
3. Are able to leverage effort and/or other funds to supplement any OHF appropriation.
4. Allow public access. This comes into play when all other things about the request are approximately equal.
5. Address conservation opportunities that will be lost if not immediately acted on.
6. Restore or enhance habitat on state-owned WMAs, AMAs, SNAs, and state forests.
7. Use a science-based strategic planning and evaluation model to guide protection, restoration and enhancement, similar to the United States Fish and Wildlife Service's Strategic Habitat Conservation model.
8. Address wildlife species of greatest conservation need, Minnesota County Biological Survey data, and rare, threatened and endangered species inventories in land and water decisions, as well as long-term or permanent solutions to aquatic invasive species.
9. Provide Minnesotans with greater public access to outdoor environments with hunting, fishing and other outdoor recreation opportunities.
10. Ensures activities for "protecting, restoring and enhancing" are coordinated among agencies, non profits and others while doing this important work.
11. Target unique Minnesota landscapes that have historical value to fish and wildlife.

L-SOHC Ecological Sections

Minnesota Law specifies, "The council shall use the regions of the state based upon the ecological regions and sub-regions developed by the Department of Natural Resources and establish objectives for each region and sub-region to achieve the purposes of the fund outlined in the state constitution."

For purposes of developing the framework that will be used to guide expenditures from the OHF over the next 25 years, the Council has identified five Lessard-Sams Outdoor Heritage Council Sections (L-SOHC Sections). These are an aggregation of the state's ten Ecological Sections.



Ecological Section Vision and Priorities

Northern Forest Section Vision

The Council’s vision for the Northern Forest Section contains clear view of the desired future condition for the section’s forest lands, lakes and wetlands, and wildlife habitat.

Forestland should be universally accessible for forest management purposes as well as protected from development and fragmentation. Private in-holdings in public forests and key properties for habitat and stand management, adjacent to existing ownership should be acquired, with an eye toward ensuring no net loss of forestland. Of special concern is the condition of brushlands within the forestlands. These lands, along with early successional forest habitat are crucial for game species and non-game species and need restoration and enhancement work so as to ensure ample availability of this habitat type.

Lakes and wetlands supporting healthy fish populations are fundamental to the future of the Northern Forest Section. Lakes and streams with protected shoreland and restored watersheds will produce quality warm and cold-water aquatic systems. Those resources will provide the aquatic habitat required to support excellent fish populations and other aquatic organisms.

The Northern Forest Section is home to both cherished and unique Minnesota wildlife populations. It is imperative that the wildlife habitat of this Section support those populations. Healthy wild rice wetlands and shallow lakes that provide important habitat for a wide range of game and non-game wildlife which are clearly front and center in the Council’s vision. These and other key habitats are envisioned to protect habitat for endangered, threatened and species of special concern and more common.

| Priority Actions for the Northern Forest Section <i>Priorities actions are not in order of preference or importance.</i> | Example of Outcome Measures |
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| 1. Protect shoreland and watersheds to restore or enhance critical habitat on wild rice lakes, shallow lakes, cold water lakes, streams and rivers, and spawning areas. | <ul style="list-style-type: none"> • Forestlands are protected from development and fragmentation <i>(acres protected from development and fragmentation; average size protected complex; acres of forestlands with high connectivity to other forestlands protected)</i> • Healthy populations of endangered, threatened, or special concern species, species in greatest conservation need, and more common species – emphasis on unique species <i>(Population levels of focal forest game species, focal species in greatest conservation need; number and acreage of native plant communities with high biodiversity significance)</i> |
| 2. Provide access to manage habitat on landlocked public properties or protect forest land from parcelization and fragmentation through fee | <ul style="list-style-type: none"> • Greater public access for wildlife and outdoors-related recreation <i>(# of access points, % population with access within distance)</i> • Landlocked public properties are accessible |

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| acquisition, conservation or access easement. | with increased access for land managers <i>(# of landlocked properties accessed, % decrease in landlocked properties)</i> |
| 3. Restore and enhance habitat on existing protected properties, with preference to habitat for rare, endangered or threatened species identified by the Minnesota County Biological Survey. | <ul style="list-style-type: none"> Increased availability and improved condition of riparian forests and other habitat corridors <i>(acres, habitat connectivity)</i> |
| 4. Restore forest-based wildlife habitat that has experienced substantial decline in aerial extent in recent decades. | <ul style="list-style-type: none"> Improved aquatic habitat indicators <i>(index of biotic integrity and other aquatic habitat indicators)</i> Increased availability and improved condition of habitats that have experienced substantial decline <i>(e.g., acres of pine and brushland)</i> |

Forest/Prairie Transition Section Vision

The Council’s future for the Forest/Prairie Transition Section envisions diverse and productive remnant tracts of native prairie, forests grasslands, wetlands, lakes and rivers, and their associated fish and wildlife habitat.

The Council sees a future when ample grasses and other vegetation on shorelands and higher in the watershed keeps water on the land This will yield clean lakes and streams, steady lake and stream levels, and improved aquatic vegetation, providing a plentiful supply of habitat for fish, game and wildlife in the Section, especially habitat for waterfowl and upland birds.

These rivers and streams and their surrounding vegetation will provide corridors of habitat including intact areas of forest cover in the eastern reaches of the Section, and large wetland/upland complexes in the more westerly areas. These wetland/upland complexes will consist of native prairies, restored prairies, quality grasslands and restored shallow lakes and wetlands.

| Priority Actions for Forest/Prairie Transition Section | Example of Outcome Measures |
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| <p><i>Priorities actions are not in order of preference or importance.</i></p> | |
| 1. Protect, enhance and restore wild rice wetlands, shallow lakes, wetland/grassland complexes, aspen parklands, and shoreland that provide critical habitat for game and non-game wildlife. | <ul style="list-style-type: none"> Protected, restored, and enhanced aspen parklands and riparian areas <i>(evidence of successful projects, connectivity of protected habitats, connectivity of forest habitats via corridors)</i> Wetland/upland complexes will consist of native prairies, restored prairies, quality grasslands, and restored shallow lakes and wetlands <i>(# and type grassland bird conservation areas)</i> |

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| | <p><i>protected and restored; average size of complex, grassland and wetland acres; ratio grassland/upland; Increased grass cover %; # protected sites connected via corridor)</i></p> |
| <p>2. Protect, enhance and restore rare native remnant prairie.</p> | <ul style="list-style-type: none"> • Wetland/upland complexes will consist of native prairies, restored prairies, quality grasslands, and restored shallow lakes and wetlands <i>(# and type grassland bird conservation areas protected and restored; average size of complex, grassland and wetland acres; ratio grassland/upland; Increased grass cover %; # protected sites connected via corridor)</i> • Remnant native prairies are part of large complexes of restored prairies, grasslands, and large and small wetlands <i>(Acres/percent of priority prairie wetland complexes protected under conservation management; # and type grassland bird conservation areas protected and restored; average size of complex, grassland and wetland acre (minimum of 40% grass and 20% water in prairie core areas); % and # protected sites connected via corridor)</i> |
| <p>3. Protect, enhance and restore migratory habitat for waterfowl and related species, so as to increase migratory and breeding success.</p> | <ul style="list-style-type: none"> • Water is kept on the land <i>(due to abundant grasses and other vegetation on shorelands and higher in the watershed); (#/miles protected floodplain, saturated, and fen wetlands; # protected high gradient stream reaches; evidence of restored natural hydrology)</i> • Improved aquatic vegetation <i>(Evidence of healthy aquatic vegetation, low turbidity)</i> • Rivers and streams (and surrounding vegetation) provide corridors of habitat including intact areas of forest cover in the east and large wetland/upland complexes in the west <i>(Evidence of use in migration, connectivity of protected lands, # and extent of complexes; acres restored riparian vegetation)</i> • Increased waterfowl and upland bird migratory and breeding success <i>(Population levels of focal game species and species in greatest conservation need, # small basins and permanent wetlands, wetlands in high density nesting areas, wetlands with adjacent grassland)</i> • Protected, restored, and enhanced habitat for waterfowl, upland birds, and species of greatest conservation need |

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| | <i>(evidence of successful projects, connectivity of protected habitats, # MCBS sites)</i> |
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Metro Urbanizing Vision

The Council’s vision for the Metropolitan Urbanizing Section is a network of natural lands in the Section providing wildlife habitat, quality fisheries, especially cold-water fisheries and a forest land base that contributes to the habitat picture.

These natural lands in the Metropolitan Urbanizing Section include complexes of restored and perpetually protected wetlands, prairies, and forests, providing habitat benefits and access. These will have core areas with protected highly biologically diverse wetlands and plant communities including native prairies. Where possible, the habitats will connect, making corridors for wildlife and species in greatest need of conservation, and hold wetlands and shallow lakes open to public recreation and hunting. The Section’s game lakes will be significant contributors of waterfowl, due to efforts to protect uplands adjacent to game lakes. In the corridors, the streams, rivers and lakes will be protected by vegetative buffers along riparian areas. Remnant oak savanna will be protected and its health restored, as will forests contributing to quality fisheries. As a result cold-water streams and lakes will provide high quality fisheries within an hour’s drive of the majority of the state’s population. Where possible, invasive species will have been permanently eradicated.

| Priority Action for Metropolitan Urbanizing Area <i>Priorities actions are not in order of preference or importance.</i> | Example of Outcome Measures |
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| 1. Protect, enhance and restore remnant native prairie, Big Woods forests and oak savanna with an emphasis on areas with high biological diversity. | <ul style="list-style-type: none"> • Core areas protected with highly biologically diverse wetlands and plant communities including native prairies. <i>(% of 2010 remaining prairie and oak savanna protected, % protected sites that are MCBS sites, % adequately buffered/connected, average size of core complexes, evidence of successful R/E projects)</i> • A forest land base that contributes to the habitat picture <i>(High quality forests, including oak savanna and Big Woods complexes are restored/protected, evidence of use by species dependent on these habitats, particularly SGCN, evidence of successful watershed approaches...e.g., reduced erosion)</i> |
| 2. Protect habitat corridors, with emphasis on the Minnesota, Mississippi and St. Croix rivers (bluff to floodplain.) | <ul style="list-style-type: none"> • A network of natural land habitats will connect, making corridors for wildlife and species in greatest need of conservation <i>(Corridors connecting protected areas, evidence of SGCN and other wildlife using corridors, acres of “green infrastructure” corridors protected)</i> • Protected habitats will hold wetlands and shallow lakes open to public recreation and |

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| | <p>hunting. <i>(# access points, user satisfaction)</i></p> |
| 3. Enhance and restore coldwater fisheries systems. | <ul style="list-style-type: none"> High quality aquatic habitat <i>(streams, rivers and lakes protected by vegetative buffers along riparian areas, aquatic indicators...mussels, fish populations, increased water quality and water on a site)</i> |
| 4. Protect, enhance and restore riparian and littoral habitats on lakes to benefit game and non-game fish species. | <ul style="list-style-type: none"> Game lakes are significant contributors of waterfowl, due to efforts to protect uplands adjacent to game lakes <i>(# impaired lakes, evidence of lake use/success...nesting success, etc.)</i> |

Southeast Forest Section Vision

The Council recognizes the Southeast Forest Section of Minnesota is a unique place, largely untouched by recent glaciers that covered most of Minnesota. The underlying karst geology and overlying remnants of the Big Woods are not found elsewhere in Minnesota. The ages have left a legacy of warm and cold water streams and rivers, floodplains, hardwood forests, remnant bluffland prairies, and striking topographic relief that provides diverse habitat worthy of protection.

In the forested parts of the Southeast Forest Section the Council sees a future of restored and protected oak savanna and mixed deciduous forest lands making up large blocks of protected property, accessible for resource management purposes.

The cold and warm water streams of the region will be protected and enhanced by work in and along streams as well as work streamside to the top of the watershed to slow runoff and keep aquatic habitat clean and productive, with prolific fish, game and wildlife populations.

Southeast Forest Section wildlife habitat will be established in large corridors and complexes of restored and protected, biologically diverse habitat typical of the un-glaciated region. As a result the Section's endangered or threatened species will find habitat, such as goat prairies, in which to survive, alongside more common species of interest to Minnesotans. The Mississippi River and associated floodplain and bluffs, as well as the feeder streams will be an important part of this network of corridors and complexes.

| Priority Actions for Southeast Forest Section <i>Priorities actions are not in order of preference or importance.</i> | Example of Outcome Measures |
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| 1. Protect forest habitat through acquisition in fee or easement, to prevent parcelization and fragmentation and to provide the ability to access and manage landlocked public properties. | <ul style="list-style-type: none"> Forestlands and savannas are protected from parcelization and fragmentation and accessible for resource management purposes <i>(acres protected from development and fragmentation, acres of forestlands with high</i> |

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| | <i>connectivity to other forestlands protected, # landlocked properties accessed, % decrease in landlocked properties)</i> |
| 2. Protect, enhance and restore habitat for fish, game and non-game wildlife in rivers, cold water streams and associated upland habitat. | <ul style="list-style-type: none"> • High priority riparian lands are protected from parcelization and fragmentation (acres protected) • Stream to bluff habitat restoration and enhancement will keep water on the land to slow runoff and degradation of aquatic habitat (<i>index of biotic integrity and other aquatic and shoreline habitat indicators, acres of riparian forest, increased water infiltration</i>) • Rivers, streams and surrounding vegetation provide corridors of habitat (<i>Evidence of use in migration, connectivity of protected lands, # and extent of complexes</i>) |
| 3. Protect, enhance and restore remnant goat prairies. | <ul style="list-style-type: none"> • Remnant goat prairies are perpetually protected (<i>% of remnant goat prairies protected, evidence of increased goat prairie habitat quality</i>) |
| 4. Restore forest-based wildlife habitat that has experienced substantial decline in aerial extent in recent decades. | <ul style="list-style-type: none"> • Large corridors and complexes of biologically diverse wildlife habitat typical of the unglaciated region are restored and protected (<i>Connectivity of wildlife habitat, average size protected complex, # and acreage of native plant communities with high biodiversity significance, evidence of migratory success</i>) • Healthy populations of endangered, threatened, and special concern species as well as more common species (<i>population levels of focal game species, focal species in greatest conservation need</i>) |

Prairie Section Vision

The Council sees the future of the Prairie Region as vital to the future of waterfowl, grassland birds and other wildlife dependent on native and restored prairies, shallow lakes, wetlands, and grasslands. The prairie region of Minnesota was once home to some of the largest herds of grazing animals the world has ever known. It also contains within its borders, a portion of the Prairie Pothole Region the birthplace of 70 percent of North America’s waterfowl. Unique components of this section are the prairie rivers, large and small, from the Red and Minnesota Rivers to their tributaries in adjacent watersheds. This section also contains some of the largest freshwater marshes in North America.

The Prairie Section of Minnesota is now one of the most altered rural landscapes in the world, with 90 percent of its native prairie and wetlands now under plow. The native prairie and wetlands that remain should be perpetually protected. Where possible these remnant native prairies should be part of large complexes with a goal of nine square mile parcels. These parcels should include restored prairies, grasslands, large and small

wetlands that will create buffers to the native prairie and provide the density of habitat needed by fish, game and wildlife. Key core parcels should be set aside as areas managed for game species as well as refuges for fish, game or wildlife, and endangered or threatened species. Special emphasis should be put on extremely uncommon Minnesota species with unique or specific habitat requirements.

The Prairie Section waters, affected by agricultural practices which increase run off over natural levels, will have benefitted from revitalized and expanded shoreland buffers and work to enhance shallow lake productivity for a variety of shorebirds and waterfowl. As a result of concentrated work of this type, combined with restored and enhanced upland habitat, historically significant resources for migratory waterfowl, such as the Heron Lake and Swan Lake Watersheds will once again be important landscapes for many species of migrating birds. Likewise the Red River Valley will provide abundant wildlife habitat while simultaneously keeping water on the land to reduce flood potential.

The Prairie Section is the home to a critical portion of the state’s wildlife-related lands. The Council sees these being increasingly productive in the future, as the result of restoration and enhancement of native prairie, grassland and associated watershed, including the shallow lakes of this section. In the southeastern part of the Section there are precious remnants of the Big Woods and oak savanna they will also be targeted for protection.

| <p>Priority Actions for the Prairie Section <i>Priorities actions are not in order of preference or importance.</i></p> | <p>Example of Outcome Measures</p> |
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| <p>1. Protect, enhance, or restore existing wetland/upland complexes, or convert agricultural lands to new wetland/upland habitat complexes.</p> | <ul style="list-style-type: none"> • Key core parcels are protected for fish, game and other wildlife <i>(acres/percent of priority key parcels protected in fee or permanent easement)</i> • Increased participation of private landowners in habitat projects <i>(acres habitat P/R/E in private adjacent/near projects)</i> • Improved condition of habitat on public lands <i>(evidence of successful R/E projects)</i> • Restored and enhanced upland habitat <i>(evidence of successful restoration/enhancement projects)</i> |
| <p>2. Protect, enhance and restore remnant native prairie, Big Woods forests and oak savanna.</p> | <ul style="list-style-type: none"> • Protected, enhanced and restored remnants of big woods and oak savanna <i>(% of large remnants (>500 acres) of big woods and oak savanna protected)</i> • Remnant native prairie and wetlands are perpetually protected and adequately buffered <i>(Percent of remnant native prairie and wetlands protected, acres of remnant prairies with adequate buffers)</i> • Remnant native prairies are part of large complexes of restored prairies, grasslands, and |

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| | <p>large and small wetlands <i>(Acres/percent of priority prairie wetland complexes protected under conservation management; # and type grassland bird conservation areas protected and restored; average size of complex, grassland and wetland acre (minimum of 40% grass and 20% water in prairie core areas); % and # protected sites connected via corridor)</i></p> |
| <p>3. Convert agricultural land to wetland/upland to protect, enhance, or restore existing habitat complexes, such as existing WMA's.</p> | <ul style="list-style-type: none"> • Agricultural lands are converted to grasslands to sustain functioning prairie systems. <i>(Acres/percent of priority key parcels are converted)</i> • Improved access to public lands <i>(# access points, acres of protected lands open for public access, % population with access within distance)</i> • Water is kept on the land to reduce flood potential and degradation of aquatic habitat <i>(Watershed yield (indic. in dev.); evidence of restored natural hydrology; #/area/miles of protected floodplain, saturated, and fen wetlands)</i> |
| <p>4. Restore or enhance habitat on public lands.</p> | <ul style="list-style-type: none"> • Increased wildlife productivity <i>(evidence of increased productivity on specific lands; populations levels of focal game and Species in Greatest Conservation need)</i> |
| <p>5. Protect, restore and enhance shallow lakes.</p> | <ul style="list-style-type: none"> • Protected, restored and enhanced shallow lakes <i>(% of priority shallow lakes protected, evidence of successful restoration/ enhancement projects)</i> • Improved aquatic vegetation <i>(Evidence healthy aquatic vegetation, low turbidity)</i> • Enhanced shallow lake productivity <i>(degree of use by shorebirds and waterfowl)</i> |
| <p>6. Protect expiring Conservations Reserve Program (CRP) lands.</p> | <ul style="list-style-type: none"> • Key core parcels are protected for fish, game and other wildlife <i>(Acres/percent of priority key parcels protected in fee or permanent easement)</i> |
| <p>7. Protect, enhance and restore migratory habitat for waterfowl and related species, so as to increase migratory and breeding success.</p> | <ul style="list-style-type: none"> • Protected, restored, and enhanced habitat for migratory and unique Minnesota species <i>(degree of fall use of significant resources by migratory waterfowl; evidence of successful projects, connectivity of protected areas via riparian corridors)</i> |

Request Format

Your Request for Funding will be electronically combined with all others received, so it is important you follow these instructions.

1. The Main Request for Funding Form attached to the web must be used. Only electronic submissions will be accepted and only the designated spreadsheets will be accepted.
2. For the Narrative, use a 12 pt font with 1" page margins; project title must be clearly marked on top of each page; page numbers must be centered in the footer of each page.
3. Absolutely no organization logos, trademarks or similar graphics may be inserted or embedded in the request.

Terms of the Funding

Payment

For non-state entities, payment is reimbursement for expenses paid. The expenses must be direct to and necessary for the program or project, as determined by the state's fiscal agent, and must protect, enhance or restore prairies, wetlands, forests or habitat for fish, game and wildlife. The funds may not be used for general organization support or seeking funding from any source. They may be used for planning and evaluating habitat programs or projects paid for with the OHF; however, the evaluation and planning expenses must be direct to and necessary for the program or project, as presented to the Council.

Timing

Reimbursable expenses may be incurred on or after July 1, 2013 or the date on which the L-SOHC approves the accomplishment plan. Unless otherwise provided by the legislature during the appropriations process, the funds are available until June 30, 2016, when projects must be completed and final accomplishments reported. Funds for restoration or enhancement are available until June 30, 2018, or four years after the acquisition, whichever is later, in order to complete the restoration and enhancement work. If a project receives federal funds, the time period of the appropriation is extended to equal the availability of federal funding.

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| For more information: Lessard - Sams Outdoor Heritage Council 100 Rev. Dr. Martin Luther King Jr. Blvd. State Office Building, Room 95 St. Paul, MN 55155 Email: sohc@sohc.leg.mn Phone: (651) 297-7141 Fax: (651) 297-3697 | LSOHC Staff Bill Becker , Executive Director 651-296-6397 bill.becker@sohc.leg.mn Heather Koop , Project Analyst Manager 651-297-7142 heather.koop@sohc.leg.mn Sandy Smith , Council Assistant 651-297-7141 sandy.smith@sohc.leg.mn |
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